

Metcalfe Curling Club
AGM
May 3rd, 2017

2016-2017 Executive

President: Mike Cochrane	1st Vice President: Andy Girard
Past President: Wendy Morris	2nd Vice President: Olivia Lewis (absent)
Treasurer: Louise Melbourne	Bar Chair: Terry Lantz
Daytime rep: Anton Bekkers (absent)	Draw Chair: James Cave (absent)
Secretary: Nanette Fliesser	

Meeting called to order at 7:05 p.m.

MINUTES

There was a motion to accept the minutes of the October 4th, 2016 general meeting. Motion made by Mike Cochrane. Seconded by Rob Searle.

REPORTS

Bar Chair Report – Terry Lantz

- Bar down slightly
- New draft selection was well received, with good sales across all drafts. It will remain the same next year

Building & Ice Report – Andy Girard

- Major projects totalling approximately \$22,200 include installation of the Ice Mistress and Freon monitoring system.
- Other items accomplished this year include fire protection inspection, tune ups on heating system and stove hood fan, minor electrical work/replacements, painting, light ballast replacement.
- Brooms were all recovered.
- Outstanding work includes the power distribution unit on the sump pump, a coat rack, some drywall repairs, ceiling tiles in basement, door hinge replacement and a few exterior maintenance items.
- Considering replacing the lights on the ice with LED fixtures. Note that Daytimers will contribute to this upgrade. Rodney Davis noted that if we do shut of electrical it would be a great opportunity to have the Fire Dept come in a spray down the ceiling as in the past. This will help keep the ice clean.
- Consider changing outdoor lighting to LED. Require a light over double emergency doors on North side.
- Three quotes are in for replacement of electric with gas hot water heater. On demand hot water system has been explored but the low usage does not provide a business case with payback for capital costs.
- Dehumidification is still an issue. It is still under investigation. Some members suggested that a plenum to distribute air more evenly throughout the ice space may be adequate and would avoid cost of an expensive second dehumidification unit.
- Exterior wall replacement is not being considered. It is structurally sound. With the barriers currently in place it is safe. Allan Zebchuck indicated that they notice when making the ice that there is considerably more air leakage on that North side of the building around receptacles.

Entertainment Committee – Kim Woods

- Over the course of the season, entertainment was provided at least once each draw on Friday nights.
- Halloween Party with a DJ and snacks were provided to each team. Prizes were also given out.
- Homegrown night in December. Thank you to Martha for organizing this very popular event.
- The Christmas Spiel was a great success and I would like to thank Sarah for running the day, Rick for getting the turkeys and Martha for buying the prizes.
- We had another fun night in February with Margarita night and special thanks to Daryn and Erin for doing this again. We also had a DJ that night as well.

- A live band was also here on the last Friday mixed night in March. Special thanks to Sarah and Arlynn for buying and making snacks for all the teams as they got off the ice.
- Big thanks to Rick Smith for all his help in booking the DJ's and band this season.
- Entertainment financials:

Opening Balance			\$3,411.15
Christmas Spiel Income	\$593.64		
Halloween Party DJ and Snacks		\$205.50	
Margarita Night DJ		\$150.00	
Friday Final Draw Snacks		\$188.47	
Friday Final Draw Band		\$150.00	
Total	\$593.64	\$693.97	-\$100.33
Closing Balance			\$3,310.82

- Agreed that the culture of the club is changing and we may want to try Trivia night or other entertainment options in future.

Daytimers Report – Linda Scrivens

- 46 curlers this year as well as about 16 Full Members who curled with the Daytimers.
- Better lighting on the ice would be appreciated. Daytimer donation next year to go to that.
- Thanks to Andy Girard who came out to present flowers for long service to three members. Hopefully pins to follow once seniority has been confirmed.
- Daytimers were very active and had a good year.

Treasurer's Report – Louise Melbourne

- Balance Sheet attached
- Plaques going on benches and rock storage to acknowledge donations from OTHS and Daytimers.
- Big expense with rock reconditioning and ice maintenance equipment this year
- Hydro costs are up and expected to continue to increase.
- Deficit of \$8,144 this year. As the club has savings and no debt this loss is not currently a concern.
- New hot water tank will help with the hydro bill.

Men's League Report – Jeff Cummings

- Very successful year. Could use a few more curlers to avoid empty sheets or three man teams.
- The change in scoring where points are scored in the first 6 ends and the last two ends are played for the Win/Loss went over well. Recommend that the Ladies consider this system as well.

President's Report – Mike Cochrane

- An outside expert opinion from experienced icemakers is being sought prior to purchasing a second dehumidifier for the club. A plenum will also be considered.
- The dehumidifier filter is changed twice during the season but perhaps more frequent changes would keep the ice cleaner.
- Ice technician contract for next year is being negotiated with James for a one year extension. We will coordinate the ice consultant contract with the technician contract to make sure that the two work together.
- There was little difference noted in the rocks when they were returned after \$4,000 of maintenance. The maintenance is designed to keep the rocks conditioned for longer life. There are only a couple of companies in Alberta that do this work. Much of the cost is in transportation. We will inspect to make sure that work was completed in accordance with specifications.

Nomination Committee Report – Wendy Morris

Rodney Davis made a motion to conduct a vote for the Draw Chair as there were two nominees. It was seconded by Jeff Cummings. Nominees were Kim Woods and Rob Searle. The first vote was tied. In accordance with the constitution, a second vote was held with the President withholding his vote in the case of another tie. Rob Searle won the second vote.

The final roster for next year is:

- PRESIDENT- Andy Girard
- FIRST VICE- Olivia Lewis
- SECOND VICE- Rob Kennedy
- PAST PRESIDENT- Mike Cochrane
- DRAW CHAIR – Rob Searle
- BAR CHAIR – Terry Lantz
- TREASURER - Lynda Kemp
- SECRETARY – Nanette Fliesser
- 2017-2018 NOMINATION – Wendy Morris
- FIXED LEAGUE - Dave Kemp
- WEDNESDAY LADIES Wendy Reynolds/Carol Reaney
- THURSDAY MENS - Pete Stepa/Jeff Cumming
- FRIDAY NIGHT MIXED – Tim and Helen Parsons
- MIXED DOUBLES – Al McPhee
- JUNIORS – James Cave
- LITTLE ROCKS - Hyo-Min Lee
- OCA REPRESENTATIVE – Wendy Morris
- OVCA & BRANCH REPRESENTATIVE - Bill Woods
- LCA REPRESENTATIVE – Wendy Morris
- BAR SCHEDULE – Terry Lantz
- KITCHEN – Tammy Siviero
- ENTERTAINMENT – Martha Robertson, Sarah Willits
- BANQUET – Anne Davis
- DECORATING – Vacant
- VOLUNTEER COMMITTEE – Janice Chasse
- WAYS AND MEANS – Bill Carr
- SEPTEMBER GOLF FUNDRAISER – Kevin Deboer
- METCALFE/KEMPTVILLE GOLF – Kevin Deboer
- BUILDING/ICE- Cory Cooper
- MEMBERSHIP COMMITTEE - Rob Kennedy
- CLUB HISTORIAN & LIBRARIAN - Bill Woods
- NOVICE CURLING CLINIC – Rob Kennedy
- CLUB AUDITOR – Adam McDonald
- WEBMASTER – Mike Reynolds
- NEWSLETTER – Rick Smith
- DAYTIMERS PRESIDENT – Linda Scrivens

New Signing Authority for 2017-2018

- Andrew Girard - President
- Olivia Lewis- 1st Vice President
- Lynda Kemp - Treasurer
- Any 2 of 3 must sign.

NEW BUSINESS

Motion 1: A motion that the volunteer duties required by members be revamped. Current policy has all members doing one kitchen and two bar shifts, with the option to opt out of bar by paying a \$100 fee. Suggestions from members include:

- a. Members be allowed to do an additional two bar duties and have \$100.00 taken off their membership dues.
- b. Eliminate the \$100 opt out fee for bar and require all members to volunteer.
- c. Establish a greater diversity of volunteer options including kitchen, bar, decorating, maintenance, bonspiels etc... Registration would include a commitment to complete a minimum number of shifts from any category.

Discussion:

- Kitchen had difficulty filling shifts but the bar was successful in filling all volunteer shifts.
- It was noted that some people do not have the time to fulfill all the duties.
- Membership fees are low because the club is a volunteer club. People need to commit to the duties at registration. Convenors need to enforce the fulfilment of the duties.
- There were some discussions related to fines and penalties: Most were in favour of positive reinforcement in lieu of penalties.
- There was a call for clearer sign up at registration and return of the Kitchen Poster.
- Extension of the deadline for Smart Serve for new members to 01 Jan was also proposed.

All three portions of the motion were voted on and none were passed. The executive committee agreed to improve sign up for duties at registration, improve monitoring and enforcement of duties and to continue to foster volunteerism in the club.

Motion 2: A motion that membership dues increase by \$10 and that all club members receive a new Gripper as part of their membership for 2017-18.

Discussion:

- All agreed that this would be very difficult to administer, although enforcing grippers in good repair would be beneficial to the club.

The motion was not passed.

Motion 3: A motion that volunteers pay \$2.00 per drink to a limit of two discounted drinks when volunteering on kitchen.

Discussion:

- The \$2 drink for volunteers has been abused in the past.
- All agreed to limit drinks per shift. Coupons or tokens would be provided to convenors to distribute to volunteers with 2 tokens per volunteer per shift (i.e. 4 tokens if double shift).

This motion was passed unanimously.

Motion 4: A motion that the Bar Tip money go back to the general account and no longer be earmarked for specific events.

Discussion:

- Basic expenses such as Hydro are up. The executive can decide how to allocate funds to special concerns.

This motion was passed.

Motion 5: A motion that the curling club support teams representing Metcalfe Curling Club going to the Nationals and the Travellers Provincial, by means of a club sponsored fundraiser.

Discussion:

- The executive must approve events so they can ensure that all teams are treated equally.

This motion was passed.

Motion 6: A motion that any teams going to the Provincials, representing Metcalfe Curling Club, have the opportunity to hold a team sponsored fundraiser with the permission of the executive at the Metcalfe Curling Club.

This motion was passed.

Motion 7: A motion to replace the Hot Water Tank at the club up to \$5000.

This motion was passed.

Motions from the floor

No motions were made or voted on but discussion on the following topics occurred.

- Rodney Davis suggested that the Executive approve all graphics in the rings in future.
- Rob Kennedy suggested we look at installing an ATM machine in the club. This has been considered before but the volume of usage does not justify the cost of installing one.
- Richard Kohler suggested establishing a training session with coaching.
 - We already have Sunday and Thursday ice available for practice on your own.
 - Wendy Morris will investigate getting an OCA coach in for an advanced clinic.
 - An informal mentorship program is already in place on Friday Night Mixed but this could be formalized.

Rodney Davis moved to adjourn. Seconded by Andy Girard. The meeting was adjourned at 9:30.

Metcalfe Curling Club
Income Statement for the year ending April 30, 2017

<u>Income</u>	<u>FY17 Actual</u>	<u>FY17 Budget</u>	<u>FY16 Actual</u>
Advertising	1,221	2,000	1,903
Banquet	3,314	4,500	4,305
Bar (gross receipts)	85,331	90,000	89,309
Bonspiel	6,732	6,000	6,232
Donations from Daytimers (Benches/Bar Cabinet)	1,500	2,000	1,500
Donations from Ag Society / Shroomfest / OTHS	1,550	550	550
Goldline Sales	2,920	4,000	3,925
Hall rentals	2,687	2,500	2,459
Interest	780	600	677
Kitchen	5,374	4,500	5,192
Membership dues	64,334	65,000	63,644
Other income	94	0	1,257
Ways of Means	3,870	2,000	(257)
Total Income	179,708	183,650	180,695
Expenses			
Advertising - registration	0	350	338
Association dues	2,409	3,000	3,096
LCA dues	210	225	228
Bank charges	301	200	182
Banquet	7,332	4,500	4,305
Bar	46,308	50,000	45,851
Bonspiel	3,625	4,000	3,740
Building R&M	8,630	6,500	6,146
Cable TV	942	800	765
Cleaning & Garbage	8,632	8,500	8,379
Entertainment	1,708	3,200	3,600
Goldline Merchandise for Resale	3,029	3,800	3,781
Ice R&M	57,667	70,000	31,748
Insurance	6,987	6,500	6,360
Juniors / Little Rocks	0	750	708
Kitchen	3,553	4,500	3,791
Lawn cutting	275	550	550
License fees	483	475	475
OCA entry fees	1,400	1,500	1,520
Professional fees (engineering report)	0	0	595
Security	480	600	668
Snow removal	1,093	1,250	1,000
Telephone	1,212	1,200	1,062
Trophies & Pins	497	750	2,896
Utilities - Heating	2,877	3,500	3,151
Utilities - Hydro	25,387	26,000	23,955
Utilities - Water	241	250	241
Other expenses (incl Storage Rental, Smart Serve)	2,576	1,500	1,507
Total Expenses	187,852	204,400	160,644
Total Net Income	(8,144)	(20,750)	20,051

Metcalfe Curling Club
Balance Sheet as at April 30, 2017

	<u>FY17</u>	<u>FY16</u>	<u>FY15</u>	<u>FY14</u>
Float - Bar	3,640.00	840.00	756.00	615.00
Bank - General Account	9,008.09	3,203.71	857.62	9,411.88
Bank - Bar Account	5,381.48	4,388.74	4,048.89	4,317.79
Bank - Entertainment Account	0.00	8,355.38	8,885.68	8,296.76
Bank - Ways of Means Account	1,876.22	1,875.95	6,146.77	5,162.06
Advertising A/R	1,000.00	0.00	1,500.00	2,250.00
Other A/R	0.00	0.00	0.00	0.00
Accounts Receivables	<u>1,000.00</u>	<u>0.00</u>	<u>1,500.00</u>	<u>2,250.00</u>
HST Receivable	1,338.68	0.00	0.00	0.00
Inventory - Bar	3,920.00	5,200.00	5,900.00	3,000.00
Ways of Means Investments	45,009.43	41,139.55	42,125.56	39,499.93
GIC Investment - Ways of Means	15,000.00	15,000.00	10,000.00	10,000.00
GIC Investment	<u>90,000.00</u>	<u>105,000.00</u>	<u>85,620.00</u>	<u>80,660.00</u>
TOTAL ASSETS	<u>176,173.90</u>	<u>185,003.33</u>	<u>165,840.52</u>	<u>163,213.42</u>
Ice & Building R&M	1,000.00	1,000.00	1,000.00	1,000.00
Earl Bullis Ltd.	175.00	175.00	175.00	175.00
Enbridge	250.00	250.00	250.00	250.00
Hydro	2,500.00	3,000.00	3,000.00	1,650.00
Other	<u>1,200.00</u>	<u>1,350.00</u>	<u>1,376.23</u>	<u>200.00</u>
Accounts Payable	5,125.00	5,775.00	5,801.23	3,275.00
Deferred Advertising Revenue	0.00	0.00	625.00	1,500.00
HST Payable	0.00	35.38	272.28	523.19
General Reserve Fund	<u>171,048.90</u>	<u>179,192.95</u>	<u>159,142.00</u>	<u>157,915.23</u>
TOTAL LIABILITIES & RESERVE FUNDS	<u>176,173.90</u>	<u>185,003.33</u>	<u>165,840.51</u>	<u>163,213.42</u>